



NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

Cnr. Carrington Str and 1st Avenue, Industrial Site, Mahikeng, 2745 | Tel: (018) 381 9400|Fax (018) 381 4300
Private Bag X2167, Mahikeng, 2745| www.nmmdm.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Ngaka Modiri Molema District Municipality, Category No.3 Municipality hereby invites appropriate individuals with experience and qualifications to apply for the following vacant positions.

**AUDIT EXECUTIVE
MONTHLY SALARY: T16 (R44 181.46 XV R57 350.15)**

REQUIREMENTS: National Diploma or B.Com Degree or B Tech in Accounting/Internal Auditing qualification. Understanding of Audit methodologies and IT Audit frameworks. 5 years relevant experience. Member of the Institute of Internal Auditors. In depth knowledge and understanding of local government legislation, systems, processes and procedures. Good planning, organising and coordination skills. Project management skills. Good interpersonal and communication skills. Ability to liaise at all levels. Valid Driver's License.

KEY PERFORMANCE AREAS: Coordinate and control processes and procedures associated with formulation of the municipality's risk based Audit Plan and program. Monitors applications procedures and processes associated with specific statutory financial responsibilities and functions/activities of the Municipality. Coordinate the implementation of ADHOC Audit assignment /and or special request processes to determine irregularities or non-compliance. Perform certain managerial activities/duties in the Unit. Provide support to ensure effectiveness of the Audit Committee.

SERVICE BENEFITS: The normal service benefits applicable to SALGA and NMMD Municipality. All positions are advertised with monthly basic salary excluding benefits. Ngaka Modiri Molema District Municipality is an Equal Opportunity Employer and subscribes to the principles enshrined in the Employment Equity Act. Persons from designated groups are encouraged to apply.

Please forward your application together with your detailed CV and certified relevant documents to:

**The Municipal Manager
Ngaka Modiri Molema District Municipality
Private Bag X 2167
MAHIKENG
2745**

Applicants not contacted for personal interview within a period of three months after the closing date should assume that they were unsuccessful. Fraudulent qualifications, information or documents and canvassing for appointment are strongly prohibited and will disqualify applicants. All shortlisted applicants will be subjected to security clearance. All successful candidates will be expected to sign employment contract, performance agreement and financial disclosure. The municipality reserves the right not to appoint should the need arise.

Enquiries: Ms Basetsana Mahape @ 018 381 9400 Ext. 9422.

CLOSING DATE: 12 March 2021 at 12H00

